



Attendees:

Area	Name	Attended/Absent	Area	Name	Attended/Absent
Advancement	Damon Cates	Attended	Provost HSD	Margaret Callahan	Attended
Academic Affairs	David Prasse	Absent	Provost LSC	John Pelissero	Attended
Enrollment Management & Student Success	Paul Roberts	Attended	HR	Winifred Williams Danielle Hanson	Attended
Facilities	Kana Henning	Attended	ITS/Facilitator	Susan Malisch	Attended
Finance	Wayne Magdziarz	Attended	ITS	Jim Sibenaller	Attended
President's Office	Tom Kelly	Attended	ITS	Jim Sibenaller	Attended
Guests	Kevin Smith, Larry Adams, Dan Vonder Heide, Bruce Montes, Sarah Dysart, Carol Scheidenhelm				

Welcome, Meeting Purpose & Agenda

The minutes from the June 15, 2017 meeting were approved as written. The agenda for September 20, 2017 includes an update on the BI Steering Committee, a proposal related to Academic Technology changes, an update on the Oracle Student System upgrade, a Mobile Device Management presentation, status of the Workday project with Trinity, and IBM and Lawson software license audit results.

BI Steering Committee

Susan advised the BI Steering Committee (BISC) is a recast of the former Data Governance Committee, which resides under the ITESC framework. She has been in discussions with David Slavsky, Director of Office of Institutional Effectiveness, Rick Hurst, Director of Institutional Research, Kevin Smith and Tony Vavarutsos from ITS. Together they have drafted a charter and a proposed membership consisting of data experts and owners. The focus is to create a forum where data-related decision making can occur. Susan provided the draft charter and asked for any feedback. David Slavsky will Chair and Tony Vavarutsos will Co-Chair. Margaret Callahan agreed Ron Price should be part of the membership. There was discussion around faculty research data, teaching and learning, student development data specifically student conduct, behavioral concerns and OrgSync. Jane suggested including Kimberly Moore from Student Development. John Pelissero feels David Slavsky can fully represent the faculty and teaching data. It is intended that BI project prioritization would fold into the existing prioritization process. The initial meetings will determine the meeting frequency and set the direction for the BISC. An initial effort will include a Financial Dashboard sponsored by Wayne and Dr. Rooney; Wayne will delegate appropriate resources from Finance. The ITESC supports the creation of the BISC.

Academic Technology Changes – Bruce Montes

Bruce presented the three upcoming changes that will primarily impact the academic community. The three changes are; replace Kaltura with Panapto as the video repository system, replace Adobe Connect with Zoom for online learning and webinars, and enforce a two-year retention practice for Sakai Course and Project Site Data (was 18 months). The transitions would begin October 2017 and be complete by June 2018. Bruce advised these changes would reduce the ongoing annual maintenance and capital requests for FY18 and avoid additional spending for incremental storage of the Sakai data. The savings are proposed to fund an enterprise license for Qualtrics or equivalent survey tool and purchase an Interactive Voice Recognition (IVR) system for the switchboard. The recordings currently housed in Adobe Connect will require a 1:1 discussion with the faculty members to determine the best way to move or transfer the recording. The ITESC was in favor of these changes and the Provosts asked Bruce and Carol to present the plan at a future Dean's Council meeting.

Student System Upgrade – Kevin Smith

Kevin gave an update on the upgrade from Oracle Campus Solutions (CS) version 9.0 to (CS) 9.2. Support for the 9.0 version will cease in 2019 and this upgrade will avoid incremental support costs. The upgrade to 9.2 is significantly technical and will enable added functional features giving students a new experience in navigation to include a new mobile feature. The target go live is December 2017, however, a final date will be determined after the areas affected provide their feedback once their testing is complete. Kevin explained his team is completing multiple test moves to ensure the move to production is smooth. Once the final date to move to production is determined, the goal is to have it completed over four days. The system will be unavailable during this time. Kevin showed samples of the new navigation pages.

Executive status reports on the Student System Upgrade will commence; distribution includes Executive Stakeholders, ITESC, and Core Team.

Mobile Device Management (MDM) – Jim Sibenaller and Dan Vonder Heide

Jim explained during an internal audit by Baker Tilly, maturity deficiencies were found in an overall mobile device strategy, training and awareness, inventory, security standards and technical controls. To help rectify and determine next steps, Jim and Dan attended a Gartner conference specifically focused on MDM and conferred with the AJCU schools. In addition, ITS has engaged Gartner Technical Professionals (GTP) who have extensive knowledge about the areas in deficient status. The next step is to convene a Mobile Governance Committee (MGC). The MGC will be a working group under the Architecture Review Board (ARB), and all recommendations needing approval will be brought to the ITESC. The MGC will consist of key staff from HR, Facilities, Finance, Provost Office and students, the committee will be long term and the membership may change as it progresses. The MGC will be charged with updating the policies in place and providing updates for the ITS Service Catalog and knowledge based articles for the helpdesk representatives. Their first action item is to develop a definition for "mobile device". The ITESC agreed this was an important issue and agreed to move forward with the MGC.



Additional Topics:

A briefing on the LUMC Workday Migration project was provided by Jim; status reports will continue to the stakeholders.

Susan informed the ITESC that the 3 ½ year IBM software license audit has officially been closed with no license discrepancies or additional payments required. The good support of General Counsel was acknowledged in this arduous process.

Susan informed the ITESC the Lawson audit on licensing has also been closed. It was determined LUC was within the licensing counts and did not incur any added expense during the process.

Next meeting – Thursday, October 26, 2017 – 1:30-3:30 – GC West | LT 1704 | SSOM 499 and via Zoom tele/video conference.

Respectively submitted by;
Sondra Heine